



**Criminal Record/Vulnerable Sector Check Application**  
For Volunteers of Rocky View Schools

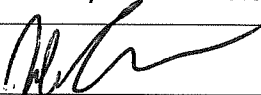
AF490-A  
11/2021

**Police Agency:**

*This individual wishes to volunteer with Rocky View Schools and will not receive remuneration:*

Volunteer's Name (please print):	Current Date:
Address:	
Volunteer's Position (indicate grade level(s) working with): <b>Children in grades 7-9</b>	
<p><i>The Freedom of Information and Protection of Privacy Act (FOIP), Chapter F-25, charges Rocky View Schools with protecting the privacy of individuals, most who are under the age of majority. In order to show due diligence in this regard, please conduct a <b>Criminal Record Check and Vulnerable Sector Check</b> on person named above.</i></p>	

**Request Authorized by School Administration**

Name (please print): <b>Cherise Billard</b>	Position: <b>Finance Secretary</b>
School Name: <b>Chestermere Lake Middle School</b>	
School Address: <b>128 West Lakeview Drive, Chestermere, AB T1X 1J8</b>	
Signature of School Administrator: 	

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**Volunteer Information:**

Please take this form to your local police agency. As detachment office hours vary by community, please call ahead for more information.

- You will be required to produce a valid Driver's license or a Passport with photo I.D. and another piece of government-issued I.D. such as Alberta Health Care card or birth certificate.
- State that this is a Volunteer Position. Please note some detachments may charge an administration fee for the request.
- Ensure both Criminal Record and Vulnerable Sector Checks are completed.
- The results of the Criminal Record and Vulnerable Sector Checks may take approximately four weeks to be processed by the police agency.
- Return the results of the Criminal Record and Vulnerable Sectors Checks to the school office.
- Rocky View Schools must be notified immediately, if the status of your Criminal Record and Vulnerable Sector Checks change at any time.

**Reference:**

- AP490 Volunteers, Visitors and Presenters Mandatory Record Checks

# Chestermere Lake Middle School



128 West Lakeview Dr, Chestermere, AB T1X 1J8

**Principal:** John-Mark Crane  
**Assistant Principal:** Amanda Schultz  
**Assistant Principal:** Stacy Connolly

**Telephone:** 403.273.1343    **Fax:** 403.569.8493  
**Web Site:** <http://clms.rockyview.ab.ca>  
**Email:** [clms@rockyview.ab.ca](mailto:clms@rockyview.ab.ca)

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## 2023/2024 School Year

Dear Chestermere/Strathmore/Airdrie RCMP

Chestermere Lake Middle School requires all school volunteers to complete a Criminal Record and Vulnerable Sector Check.

Please provide this volunteer with the necessary documents to be able to volunteer at our school.

Thank you for helping us make our school and community safe.

Name:

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If you have any questions, please do not hesitate to call me at 403-273-1343.

Respectfully,

A handwritten signature in blue ink, appearing to read "John-Mark Crane".

John-Mark Crane  
Principal  
Chestermere Lake Middle School